

**DEPARTMENT OF CHILDREN AND FAMILIES**

**JOB OPPORTUNITY**

State School Department Head

Full-Time (70 hours bi-weekly)

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** Albert J. Solnit Children's Center - South Campus

**Hours:** Monday through Friday 7:50 am - 3:20 pm

**Salary:** \$70,869.00 - \$108,882.00 annually

**Closing Date:** 11/26/13

**Posting Number:** VB43187S

The Unified School District #2 of the Department of Children and Families is seeking applicants for a State School Department Head at Albert J. Solnit Children's Center - South Campus, Middletown, Connecticut.

**Minimum Qualifications Required Knowledge, Skill and Ability:** Knowledge of philosophy and methods of education and teaching; knowledge of Special Education practices, procedures and regulations; knowledge of the principles and practices of education for special needs population; ability in written and oral expression; ability to work effectively with others; supervisory ability.

**Experience and Training:**

A Master's degree in Education or related field plus eighteen (18) semester hours of graduate credit and completion of fifty (50) school months of successful teaching or service employment as identified in State of Connecticut, Regulation of State Board of Education, Sec. 10-145d-574(a-f).

**Special Requirements:**

Connecticut State Board of Education certification as an Intermediate Administrator/Supervisor will be required at time of appointment.

**Note:** The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations.

**Application Instructions:** Interested applicants must submit a CT-HR-12 (State application), resume, letter of intent, three (3) letters of supervisory reference, original transcripts and a copy of any license or certification required to the address indicated; state employees must submit their two most recent performance appraisals in lieu of references. Please specify the posting number on all application materials. Incomplete application packets will not be considered.

**DEPARTMENT OF CHILDREN AND FAMILIES**

**915 River Road, Middletown, CT 06457**

**Attn: Jasmyn Raymond - Human Resources**

**Fax: 860-704-4087**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.